

Diary or journal entry

Record experience, thought or learning from a viewpoint

COMMON FORMS

Character diary, learning journal, field notes

TEXT SHAPE

Date or moment → event or observation → response → question or next step

FEATURES AND LANGUAGE

First person; time markers; feeling and thinking verbs; concrete detail

PLAN AND TEACH IT

Anchor reflection in a specific moment. Add what changed in your thinking or what you will do next.

tone and register

Personal and reflective; formality depends on purpose and reader.

LINKED CLASSROOM ACTIVITIES

Try: One-Minute Freewrite · Change the Audience · Colour-Code the Grammar

A MODEL TO NOTICE

Bring a short example. Ask who it is for, what it is trying to do and which feature helps it work. Compare it with a less effective draft.

QUICK CHECKLIST

- ☐ The opening makes the purpose clear: Record experience, thought or learning from a viewpoint.
- ☐ Each part has a clear place and moves the reader towards the purpose.
- ☐ The language features, tone and level of formality fit the reader and situation.

A QUICK CLASSROOM ROUTINE

- 1 NOTICE** Read a model for purpose, shape and audience.
- 2 REHEARSE** Practise a useful sentence or language feature aloud.
- 3 WRITE** Plan, draft and use the guide as a checklist.
- 4 REVIEW** Ask a partner whether the text does its job; revise one feature.
Keep the subject thinking ambitious. Make the language visible, practise it, then fade the support.